

NORWOOD FIRE PROTECTION DISTRICT
P.O. BOX 411
NORWOOD, CO 81423

MINUTES FROM THE APRIL 08, 2020 BOARD OF DIRECTOR'S MEETING
Audio Recording Available

- I. Call to Order 1915 hours. Virtual Meeting using GoToMeeting.com
Present: Jim Wells (Pres.), Josh Walton (VP), Paula Martinez (Sec./Treas.), Perri Gipner (Board Member), John Bockrath (Dist. Chief), Mark Garcia (Wildland Coord.), Linda Soucie (Dept. Secretary); John Metzger (Dept. PIO).

Absent: Eric Brantingham (Board Member)

Others in Attendance: None
- II. Minutes from 02/12/2020 Regular Meeting
Perri motioned to approve the 02/12/2020 Regular Meeting minutes, Paula 2nd. Motion Passed
- III. Treasurer's Report
 - A. Presentation and Approval of Disbursement
 - a. Linda was able to get the checks to Paula in Grand Junction. They just need to be signed and then mailed out. Paula said she would mail the checks once a second signature was acquired.
 - b. Line item should be developed to keep expenses separate from other departmental expenses.
 - c. Josh motioned to pay the bills as presented, Perri 2nd. Motion Passed.
 - B. Monthly Budget Approval
 - a. Discussed recovery of reimbursement for COVID-19 expenses via grants, state, county, town.
 - b. Questions were posed on developing a back-up plan for budget due to the EMS budget being exhausted on COVID-19 blood draw event.
- IV. Public Walk-in/Comments
No public walk-in/comments
- V. Old Business
 - A. Hiring of Deputy Chief
 - a. Nothing new. There is a possibility of transitioning Mark G. into the position if he acquires all of the necessary training. Scott W. has been doing a good job of filling the need for a paramedic. It might be a better idea to just hire a full-time paramedic instead as there has been more of a response for that position.
 - b. Table the deputy chief position
 - C. Mutual Aid Agreement with Nucla/Naturita Fire District
 - a. This has been put on hold due to COVID-19. Verbal agreement that each agency will call each other if they need assistance.
 - D. Cancellation of Election
 - a. Resolution appointing a designated election official and authorizing designated election official to cancel election: Josh motioned to approve motion. Perri 2nd. Motion Passed.
 - b. Resolution cancellation of election declaration deeming candidates elected: Josh motioned to approve motion. Perri 2nd. Motion Passed.
 - c. Linda stated she would submit both resolutions to the state.
 - d. Signatures will be needed for Oaths of Office. Paula will collect signatures and submit forms to Linda for notarization and to be submitted to the state.
 - E. E-mail set-up
 - a. Linda had Brian Morgan/Jason Gilligan with Telluride bytes set-up a Microsoft 360 account for department emails. She submitted two email communications to the board for the record.
- VI. New Business
 - A. Department Secretary
 - a. Linda Soucie presented her letter of resignation. Paula motioned to accept resignation. Perri 2nd. Motion Passed
 - b. Advertising for new secretary should begin immediately with a two week window. John B. recommended Sonny Lopez. Linda recommended an increase in salary as an incentive for prospective applicants.
 - B. Department Drop-Box account

- a. A new Drop-box has been set-up for the department to consolidate department files. All department related files will be migrated to the cloud to prevent document loss that were normally retained by individuals. Paula, John B. and Mark G. have access to the cloud.
- C. Executive Session was tabled until the May meeting

VII. District Chief's Report

- A. Calls to Service
 - a. March: 10 EMS, 1 Fire, 2 transports. Call volume drastically dropped possibly due to COVID-19
 - b. February: 21 EMS, 4 Fire, 8 transports. Nothing COVID-19 related.
- B. COVID-19 report:
 - a. Command staff meeting is held every morning. Sheriff Bill Masters and John Bennett are running command of countywide incident.
 - b. Norwood Blood-draw was ours to operate minus small support from Telluride. Monday March 30th, was first blood draw event (197 people had draws). Thursday, April 2nd was main blood-draw event, which went very well (346 people had draws, not including UMC/NFPD members). First responder draws from Telluride showed low antigen presence=no exposure. UBI extremely behind on processing the rest of the results. 60% chance there will not be a second blood-draw.
 - c. Cost is extremely high for putting on blood-draw event. No funding from anyone to pay for blood-draw events. 119% over on EMS expenses. Hoping to get 50% re-imburement from FEMA.
 - d. Emergency Declaration submitted to Town of Norwood (March 23, 2020) expires April 23, 2020
 - e. Votes for approval via email vote (March 23, 2020): Yes: Jim Wells, Paula Martinez, Eric Brantingham, Josh Walton, Perri Gipner. Nay: None
 - f. Alternative Care Facility: Norwood Inn for isolation and the school's gym will be utilized for mass care with patients being transferred to Montrose Memorial Hospital as soon as possible due to the impact altitude has on COVID-19 victims.
- C. Membership:
 - a. Hoping to get back to normal and hold department trainings again. Groups of less than 10, everyone wearing masks and attempting to maintain 6 feet of distance from each other will be expected.
 - b. Department helping with control burns around district
- D. Grants:
 - a. Found 4 new COVID grants that will be applied for.
 - b. USDA approved for \$40,000. Transportation grant. Will be used to get a Wildland pickup truck to replace QRV-2. \$8,000 will be needed from the department's reserve fund to supplement grant to pay for new truck.
 - c. New cot load system grant approved. 3 month delay on production of equipment due to COVID19
 - d. Retach grant approved \$15,000.
 - e. DOLA on hold due to COVID19. Facility improvement.
 - f. El Pomar grant accepted. Needs approval through their board of directors to be finalized. \$100,000 for 3 new AKG monitors.
 - g. SIREN grant on hold due to COVID19. Funding for new ambulance.
 - h. \$600,000 worth of grants applied for. Receiving about \$200,000.
- E. Events:
 - a. Valentine Ranch fundraiser on hold
 - b. Star Spangled Saturday pending on where COVID19 goes

VIII. Announcements and Public Comments

- A. None

IX. Adjourn 2030 hours

Josh motioned to adjourn, Perri 2nd. Motion passed.