



NORWOOD FIRE PROTECTION DISTRICT

REGULAR BOARD MEETING

1605 Summit Street, Norwood, Colorado

Wednesday, September 20TH, 2023@ 6 PM

CALL TO ORDER – 6:03 PM

Jim Wells, NFPD Board President	Present	John Bockrath, NFPD District Chief	Present
Dave Alexander, NFPD Board Director	Present	Candy Meehan, NFPD Chief Financial Officer	Present
Trace Griffith, NFPD Board Director	Present	John Metzger, NFPD Public Information Officer	Present
Vivian Antonik, NFPD Board Director	Present	Heather King, NFPD EMT / Firefighter	Present
Wendy Crank, NFPD Board Director	Absent		

PUBLIC WALK-IN/COMMENTS

APPROVAL OF MINUTES – Minutes from August 2023 meeting

1. Vivian Antonik motioned to approve
2. Trace Griffith seconded
3. Motion passed 4 / 0

CHIEF FINANCIAL OFFICER REPORT

- Presentation and Approval of Disbursements
 - ❖ All 2023 September Monthly Reports are completed and recorded as follows:
 - ❖ All 2023 August Reconciliation of Alpine Bank accounts – 1176 and 2459
 - ❖ All 2023 August Reconciliation of US Bank accounts - 8586, 5514 and 1402
 - ❖ All 2023 August San Miguel and Montrose County Tax Disbursements posted
 - ❖ Received mills from San Miguel County and Montrose County
 - ❖ Completed additional requests for 2022 Audit
 - ❖ Blair & Associates to present 10.18.2023
 - ❖ USB – Removing Kathryn Westcott and adding Heather King
 - ❖ CSDLP – 2024 WC Renewal completed
 - ❖ Requesting update on WL radio reimbursement
 - ❖ CGFOA Training
 - ❖ SDA Training
 - ❖ CML Conference
 - ❖ Club 20 Conference
 - Asking NFPD to become a Member (\$300)
 - ❖ SDA Conference
 - Materials, practices and procedures brought back to NFPD for implementation.
 - SB23-303 Informational review
 - ❖ SET Work Session for draft budget(s) for:
 - Tuesday 10.12.2023 at 6:00 pm

- Motion from Board to include new Budget vs Actual format in monthly reports
 1. David Alexander motioned to approve
 2. Trace Griffith seconded
 3. Motion passed 4 / 0

- Monthly Budget Report
 4. David Alexander motioned to approve
 5. Vivian Antonik seconded
 6. Motion passed 4 / 0

OLD BUSINESS

- Station Remodel Update
 - Tom Meehan will start working on exterior needs
 - Wildland will do drywall and painting

- Generator Install Update
 - Paul Wilson is scheduled for plumbing
 - Caleb Forney will then do electrical

- Solor Farm Report
 - Completed and submitted to specific individuals for review

- Personnel
 - Nothing to report

- Deputy Chief Advertisement
 - No submissions
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- Community Events
 - Chili Cookoff
 - Breakfast with Santa

- Call Totals: 32
 - EMS Transports: 14
 - Fire Responses: 9

- Vehicle Maintenance
 - E7 – Repair Complete
 - A2 – Electrical Issue (under warranty)

- Misc
 - Nothing to report

NEW BUSINESS

- New Ladder is need immediately
 - Spare has not been tested accordingly
 - Cost to replace is approximately \$1100.00
- Piston Valve Intake needs replaced
 - Cost is \$2500.00 each and it needs two replacements
 - Will review budget for funds
- San Miguel County and Montrose County have been updating and redefining their Hazard Mitigation Plans
- Heather King is scheduled to go to Boston MA in October of 2023
 - Flight and other accommodations have been secured
- Active Shooter Tabletop was held 09.20.2023 at the NFPD
- Mock Crash will happen in April of 2024

WILDLAND COORDINATOR REPORT

- On second roll in LA
 - Extended until 10.18.2023

EMS COORDINATOR REPORT

- Nothing to report

CHIEF'S REPORT

- Updating Standard Operating Guidelines
- End of Grant Season
- Knee replacement last week
 - Limited physical duty

PUBLIC INFORMATION OFFICER REPORT

- Completed Solar Report
- Fire season wrap up articles
- Social media posting

ANNOUNCEMENTS

- None

ADJOURN

1. David Alexander motioned to adjourn
2. Vivian Antonik seconded
3. Motion passed 4 / 0