

NORWOOD FIRE PROTECTION DISTRICT
P.O. BOX 411
NORWOOD, CO 81423

MINUTES FROM THE MARCH 15th, 2023 BOARD OF DIRECTOR'S MEETING
Audio Recording Available

I. Call to Order: 18:05 hours.

Present: Dave Alexander (Board Member), Vivian Antonik (Board Member), Trace Griffith (Board Member), Wendy Crank (Board Member), Candy Meehan (CFO), John Bockrath (District Chief), Casey Griffith (WL Coordinator), Kathryn Westcott (EMS Coordinator), Sonny Lopez (Dist. Admin.), Zane Truelock

Online: None

Absent: Jim Wells (Pres.) & John Metzger (PIO)

Public: None

II. Regular Minutes from February 2023

- A. Vivian A. motioned to accept the Minutes from February 2023
Wendy C. 2nd. All aye's / No nay's / Motion passed.

III. Treasurer's Report

A. Presentation and Approval of Disbursement

B. Monthly Budget Approval

- a. Candy M. presented.
- i. Unpaid bills detail as of March 8th, 2023 (2 pgs)
 - ii. Profit & Loss Budget vs. Actual: Jan 1 – March 8th, 2023 (16 pgs)
 - iii. Balance sheet as of March 8th, 2023 (2 pgs)
 - iv. Trial Balance as of March 8th, 2023 (3 pgs)
 - v. Payroll Liability Balances: Jan 1 – March 8th, 2023 (1 pg)
 - vi. Profit & Loss: Jan 1- March 8th, 2023 (3 pgs)
 - vii. Open invoices as of March 8th, 2023 (1 pg)
- b. Candy M. shared we received \$102k in disbursements so far this year and she moved \$56k into the money market account. She anticipants \$65k+ in disbursements next month. This year the disbursements have gone up. Candy shared a request to donate \$5k to the Wright's Mesa Water Coalition which is based on an agreement made last year. Candy shared her recent training and other networking successes she has achieved. Town water education day is May 6th 10am-2pm. Discussion occurred. Candy requested we move our account from US Bank. We had to take old board members off the account again. This problem and others have happened multiple times.
- c. Candy asked for a motion to have Kathryn and her sign checks for tonight's bills.
- d. Vivian A. motioned to approve bills and approve the signing of checks.
Wendy C. 2nd. All aye's / No nay's / Motion passed

IV. Public Walk-in/Comments

Wendy Crank (SMC Juvenile Services) Wendy shared that the Safe and Sober After Prom program is coming up April 29th. Numerous activities are planned to keep the youth engaged. A \$500 donation was given last year. A motion was requested for the NFPD to donate \$500 to the SMC JS Safe and Sober After Prom program.

- a. Trace G. motioned to approve providing a \$500 donation to the program.
Vivian A. 2nd. All aye's / No nay's / Motion passed