

MINUTES FROM THE MARCH 17, 2021 BOARD OF DIRECTOR'S MEETING  
Audio Recording Available

I. Call to Order: 1906 hours. Virtual Meeting using Zoom.com

Present: Jim Wells (Pres.), Paula Martinez (Secretary/Treasurer), Eric Brantingham (Board Member), Dave Alexander (Board Member), John Bockrath (Dist. Chief), Matt Mogg (Chief Paramedic), Mark Garcia (Wildland Coordinator), Sonny Lopez (Dist. Secretary), John Metzger (PIO), Candy Meehan (Dist. Bookkeeper)

Online: David Blunt (Asst. Chief)

Absent: Josh Walton (Board Member)

Others in Attendance:

II. Minutes from January 2021 Regular Meeting

A. Eric motioned to accept minutes. Dave 2<sup>nd</sup>. Motion passes.

III. Treasurer's Report

A. Presentation and Approval of Disbursement

a. Eric motioned to approve as explained. Dave 2<sup>nd</sup>. Motion passes.

b. Issue at hand for presenting current bills for approval: some of the bills have to be paid before the meeting occurs which means the purchase is potentially happening without approval.

B. Monthly Budget Approval

a. Sonny presented.

i. Unpaid bills detail as of Mar 17, 2021 (2pg)

ii. US Bank Credit card statements (4pg)

iii. Balance sheet as of Mar. 10, 2021 (1 pg)

iv. Payroll liability balances Jan 1 thru Mar 10 2021 (1pg)

v. Profit & Loss Jan 1-Mar 10 2021 (3pg)

vi. Profit & Loss Budget vs. Actual Jan 1 – Mar 10, 2021 (pages 1-3, 12)

vii. Trial Balance as of Mar 10, 2021 (2pg)

C. Blair & Assoc. reviewing budget and performing audit

D. Authorized signatures need to be updated with current board members

E. Eric motioned to pay bills. Dave 2<sup>nd</sup>. Motion passes.

IV. Public Walk-in/Comments (Online Zoom) –

A. None

V. Old Business

A. Wildland program updates – Mark Garcia presented

a. Mullen payment finally approved

b. Meeting with WRWC

i. Opportunity to be on their mitigation program

c. Meeting with the Forest Service to get a contract with them.

d. Recruits: 6 possibilities with one being an engine boss/EMT-B

e. RT 130/190 Wildland class online will be possible in April

B. Pension Board updates

a. EMS approved based on actuarial assessment/study

b. Quarterly payments. July will be the next payment.

c. Board: Nancy, Mark and Josh

C. Nucla-Naturita Mutual Aid

a. Chester Riley signed Mutual Aid agreement. Valid for one year.

D. Ropes class

a. Kevin is the Nucla/Naturita training officer

b. No certifications

c. Question asked if NFPD could at least get awareness hours.

i. Inquiry will need to be made. Possible answer by next meeting.

VI. New Business

A. DOLA Training

a. John B. presented an opportunity to have a Board training for special districts

i. Paula motioned to make training happen. Dave 2<sup>nd</sup>. Motion passed.

b. By-laws update: 1 signature required for payroll checks

- B. Candy inquired if it would be possible to have one signature on payroll checks to make it easier and quicker to get payroll checks out.
  - i. Paula motioned to have the bi-laws change to state: "one signature to be required on regular net payroll paychecks that do not exceed the bi-weekly net salary of the District Chief. This will not apply to any of the bills or other expenditures." Dave 2<sup>nd</sup>, Motion passed.

VII. District Chief's Report

- A. Calls to service
  - a. None reported to the Board
- C. Grants: Telluride Rotary awarded \$1,000 for IV pumps.
- D. Membership:
  - a. EMT class
    - i. They are in their 3<sup>rd</sup> phase (trauma – peds –clinicals)
    - ii. Matt and John B. still have to teach supplemental to what is being presented by teacher
  - b. EMR class: Still in planning phase
- E. New Ambulance: Will be ready for being put into service by next week
- F. Paramedic Home Visit:
  - a. John is interested in expanding the home visit program.
- G. Dr. Mackenzie's has signed her contract with us
- H. John's teaching:
  - a. Learn not to burn being taught at the school
  - b. Basic aid training
  - c. Fire drills at the school
- I. EMS reimbursement program: Audit has started
- J. Events:
  - a. Star Spangle Saturday scheduled June 26<sup>th</sup>
    - i. Flyers have been made for event
  - b. Ride the Rockies scheduled for June 14-17. It will be coming through on the 15<sup>th</sup>.
    - i. Nothing new to report

VIII. Announcements:

- A. John M. presented:
  - a. Working on revamping the website
  - b. Still working on the recruiting drive
    - i. Possible \$25,000 scholarship for Norwood students who are interested in going into a career of wildland/fire/ems
  - c. Working on making a new recruiting poster
  - d. Potential community relations idea is to have an open house with the new superintendent.

IX. Executive meeting held at 2100-2137 hours

- A. Jim motioned to go into executive session. Paula 2<sup>nd</sup> Motion passed

X. Adjourn 2140 hours

- Dave motioned to adjourn, Eric 2<sup>nd</sup>. Motion passed. Meeting adjourned at 2140 hours.